

LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

June 7, 2021

7:00 P.M.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, June 7, 2021 via Zoom Telecommunications.

Call to Order: The meeting was called to order by Board Chair, Mr. Bart Shellenhamer 7:00 p.m.

Salute the Flag

Attendance Role Call: Bart Shellenhamer, Chairman
Anna Dale, Member
Mel Hershey, Member
Mike Geyer, Member
Ron Kopp, Vice-Chair

Present: Jeff Burkhart, Code/Zoning Officer
Monique Dykman, MS4 Env. Specialist
Andy Brandt, Public Works Director
Les Gilbert, EMA Director
Andrew Kenworthy, HRG
Mark Stewart, Solicitor
Susan Yocum, Solicitor
Jonathan Cox, Solicitor

Absent: Steve Letavic, Township Manager

Approval of Minutes – May 18, 2021 Work Session minutes

Ms. Dale motioned to approve May 18, 2021 Board of Supervisors Work Session minutes as presented. Seconded by Mr. Geyer.

Call for Discussion: None

Minutes approved.

Request for approval Resolution 2021-10 – Intermunicipal Agreement with DTMA

Mr. Cox, Solicitor presented to the Board for consideration of approval for Resolution 2021-10 an amendment to the previous approval to the Intermunicipal Agreement with DTMA with respect to Londonderry Estates project. Penn Vest requested a few refinements that the township and the authority execute the lease to settlement. Penn Vest further requested a requirement for DTMA to inspect the system as constructed.

Call for Discussion: A request was made by Mr. Geyer for a description of the lease of the Intermunicipal Agreement with DTMA and the Londonderry Township for public knowledge. Mr. Cox noted the township is working on constructing a sewer collection facility in the Londonderry Estates neighborhood to serve approximately fifty residents. The Londonderry Township will finance and construct, and be the record owner of the collection system under the lease.

The collection system will be connected to the Derry Township Municipal Authority. The collection and treatment of the waste water will be managed by the Derry Township Municipal Authority and residents will be billed according to DTMA's rates, rules and regulations.

Mr. Geyer motioned to approve Resolution 2021-10. Mr. Kopp seconded the motion.

Call for Discussion: None

All in favor. Motion approved.

Approval of Sunset Park- Improvements Project – Payment #2

Ms. Yocum, Solicitor presented to the Board for consideration of approval of a payment in the amount of \$79,086.15 remitted to the contractor as payment number two for the improvements project of Sunset Park. Mr. Kenworthy noted ongoing inspections were completed and payment is in accordance with the work completed and submitted.

Call for Discussion: Mr. Kopp wondered if it was the final payment and if it were signed off by the engineers. Mr. Kenworthy noted it was not the final payment and it was signed off by the engineers.

Ms. Dale motioned to approve payment of \$79,086.15 to the contractor for Sunset Park, Phase 2, payment number two. Mr. Kopp seconded the motion.

Call for Discussion: None

All in favor. Motion approved.

Manager's Report – Steve Letavic (absent)

Treasurer's Report – Presented by Mr. Shellenhamer, Board Chair

Mr. Shellenhamer presented to the board a request for approval to pay the bills as presented.

Payment of Invoices:

FUND	Checks written in May 2021 for Supervisor approval
General Fund	\$ 136,090.98
ME2 Fund	\$ 0.00
Capital Projects Fund	\$ 0.00
PennVest Fund	\$ 15,572.60
Golf Course	\$ 51,157.46
LVFC	\$ 0.00
Debt Services	\$ 25,279.49

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Capital Projects Fund	\$ 0.00
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Golf Course	\$ 51,157.46
LVFC	\$ 0.00
Debt Services	\$ 25,279.49
Liquid Fuels	\$ 12,785.06
Escrow	\$ 26,950.94
Total by when written	\$ 267,836.53

Mr. Geyer motioned to approve the May bills, and abstained from voting because an invoice for vehicle maintenance was submitted by him to the township. Ms. Dale seconded the motion.

Call for Discussion: Mr. Kopp questioned the payments for the escrow. Ms. Yocum noted HRG and Eckert Seaman's were the primary checks written out of the escrow fund.

All in favor. Motion carried.

Zoning/Codes – Jeff Burkhart, Codes

Mr. Burkhart presented the following informational items and project updates:

- Monthly permit updates
- Preconstruction sites completed at Vision E-town and Saturday's Market
- Par-Line Site – modified for conditional use; plans will be submitted to the Planning Commission and Board of Supervisors for review
- Property Maintenance Issues Pursued

A brief discussion was held on the zoning site for Friends in Action's limited-term request which is to be presented at the June 22, 2021 Zoning Hearing Board.

MS-4 Environmental Department – Monique Dykman

Progress Report for Environmental MS4 Department June. Ms. Dykman hosted 3 events with positive responses. Ms. Dykman conducted a tree planting with the Girl Scouts and Rugby Club and is excited to have a relationship with them. The groups appeared very service-minded.

- Spring Events
 - May 10th – Walk with Extension, 6pm and 7pm start times, learn about Swatara Creek Buffers.
 - Great event, 6 & 4 participants per session, respectively.
 - May 18th – Planting with Girl Scouts and Greening the Lower Susquehanna volunteers at a private landowner along Swatara Creek Road.
 - 14 Participants, 100 trees planted, went well.
 - May 23rd – tree planting with Harrisburg Rugby Club at Sunset Park.
 - 22 Participants, 100 trees planted, went well, glad to have started a relationship with the Rugby Club.
 - Presented at the 319 Conference with Matt Royer with PSU Agriculture and Environmental Center.
 - Presented on an Ag Panel for CBF student participants.
 - Accompanied Ed with Codes and Zoning on Beach Island for FEMA recording which was super-ingesting and great to see other areas of the township.

Public Works Report – Andy Brandt

Progress Report for Public Works Department 04-25 to 05-21-2021

- Weekly: truck & equipment pm checks, road checks, mowed Braeburn Park, Swatara Creek Rd properties & Firehouse
- Foxianna Rd: installed 65' of 15" storm pipes, paved pipe trenches, built 700' of swale
- Replaced damaged & missing street signs
- Removed graffiti from playground equipment in Sunset Park
- Trucks to garage for state inspection
- Placed topsoil in salt shed for upcoming projects
- Crew attended virtual safety seminar
- Cleaned shop
- Removed downed trees from roads due to high winds
- Replaced bristles on broom for tractor
- Replaced parking brake cable on truck 1
- Worked w/Erlich spraying roadsides
- Marked storm pipes for PAOC

- Installed doorbell @ office
- Crack sealed in Londonderry Twp. & Conewago Twp.
- Turned water on in Sunset Park
- Removed downed trees from fence behind Sunset Park
- Repaired yard on Red Hill Plaza Rd due to snow plow damage
- Boom mowed brush on Foxianna Rd

Monthly Planner: June 2021

- Perform regular weekly tasks
- Sweep roads w/Conewago Twp.'s broom
- 1 man to Conewago Twp.
- Clean road edges for oil & chip
- Paint lines on roads
- Mill & pave pot holes
- Mow roadsides

Golf Course and Bar & Grill Report - Sam Risteff

Mr. Risteff presented his monthly report for the month of May 2021. The total income received was \$168,916.82. Last May was \$118,596.00. Eight outings were completed in May. A wedding reception and graduation party were held. Thursday nights will return August 5 through September 10, 2021. Tuesday is Taco Tuesday on the deck from 1-8 p.m. Every other Friday night will be Karaoke Night from 7 to 10 p.m. Tuesday and Wednesday evenings are grill nights. Mr. Risteff discussed menus and noted some difficulties finding cook help. A food truck is lined up to compensate.

A brief discussion was held with the Board. Specials and dates at the Golf Course are updated on the website for the public including entertainment and food specials. The capacity for the deck ranges from 150-170 people. No masks are required. Staff uses splash guards. TMI golf outing is added on Thursday, August 12th starting at 8:30 a.m. Mr. Letavic and Mr. Shellenhamer are coordinating with Energy Solutions and TMI.

Engineer's Report – Andrew Kenworthy

Mr. Kenworthy provided the following updates on projects in Londonderry Township:

- Sewer and waterline along Swatara Creek road have progressed. Contractor plans to cross Iron Mine Creek. Sewer hasn't officially started and is delayed – waiting on sewer pipe that has been ordered.
- Sunset Park Trail construction progressing.
- Londonderry Estates Sewer funding details continue to be worked. Bids came in below budget and numbers are being finalized for the Township and residents while still trying to reduce the cost as much as possible.
- Once DTMA agreement finalized with the intent to close on Penn Vest Loan at the end of July
- Lauffer Road Bridge – bids opened, team is finalizing paper work with the county
- Dauphin County Bridge #56 final paving and guard rail occurring at this time

Kinsley Construction, Inc.- Recommendation for Awarding Kinsley Construction- Londonderry Estates Low Pressure Sewer Extension

Mr. Kenworthy presented to the Board a recommendation to award Kinsley Construction, Inc., for the Londonderry Estates Low Pressure Sewer Extension in the amount of \$678,789.30 subject to receipt of payment bonds, insurance and other agreements in the contract. Mr. Stewart, solicitor reviewed the bid and everything is in order.

Mr. Geyer motioned to award Kinsley Construction, Inc., for the Londonderry Estates Low Pressure Sewer Extension contingent upon receipt of acceptable payment bonds, insurance, and any other information identified in the contract. Seconded by Mr. Hershey.

Call for Discussion: None

All in favor. Motion carried.

Solicitor's Report – Mark Stewart

Mr. Stewart commented that the office of Eckert Seaman has been busy on the projects discussed. Nothing further to report.

EMA Report – Les Gilbert, EMA Director

None

Citizen's Input: None

New Business: None

Old Business: None

Executive Session: No

Adjournment: Ms. Dale motioned to adjourn. Seconded by Mr. Kopp. All in favor. Meeting adjourned 7:50 p.m.



Steve Letavic, Secretary

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